

CEDARBURG POLICE DEPARTMENT

W75 N444 WAUWATOSA ROAD • 262-375-7620 • FAX 262-375-7624

Dear Business Owner,

In order to provide the best possible service to our citizens, we need to keep our key holder lists for the businesses in the city as current as possible. This list is used to make contact with employees after hours for reasons such as fire, flood, break-in, trespassing, theft, and doors found open/unlocked by officers. **ALL information is confidential and is not used by anyone other than law enforcement.**

NAME OF BUSINESS: _____

TYPE OF BUSINESS: _____ BUSINESS HOURS: _____

BUSINESS ADDRESS: _____ SUITE # _____ PO BOX: _____

BUSINESS PHONE NUMBER: _____ BUSINESS FAX: _____

BUSINESS OWNER: _____

BUSINESS EMAIL ADDRESS*: _____

*Do you wish to be included in our Merchant Alert? Yes No

If yes, you will be sent emails informing you of law enforcement issues that affect the business community.

Do you have video surveillance of your business? Yes No If yes, inside outside

KEY HOLDERS

NOTE: Please list key holders in the order you want us to contact them and give names of people who can respond to the business within 15 minutes. Also, please list the city the employee resides in and the type of phone (cell, home) next to the number.

#1 CONTACT NAME /CITY _____

PHONE 1/TYPE _____ PHONE 2/TYPE _____

#2 CONTACT NAME /CITY _____

PHONE 1/TYPE _____ PHONE 2/TYPE _____

#3 CONTACT NAME /CITY _____

PHONE 1/TYPE _____ PHONE 2/TYPE _____

#4 CONTACT NAME / CITY _____

PHONE 1/TYPE _____ PHONE 2/TYPE _____

IS THE BUSINESS ARMED? YES NO IF YES, CITY ALARM PERMIT ON FILE? YES NO

IF ARMED, WHAT TYPE? FIRE BURGLAR HOLD UP SILENT AUDIBLE

OTHER TYPE? _____

ALARM COMPANY: _____ ALARM COMPANY PHONE: _____

ALARM COMPANY ADDRESS: _____ CITY/STATE: _____

Thank you for your time in filling this out. If you have any questions or comments, please call 375-7620.